



# City of San Leandro

Meeting Date: January 19, 2021

## Minutes

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**File Number:** 20-371

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.E.

**TO:** City Council

**FROM:** Fran Robustelli  
Interim City Manager

**BY:** Eric Engelbart  
Deputy City Manager

**FINANCE REVIEW:** Susan Hsieh  
Finance Director

**TITLE:** Minutes of the Finance Committee Meeting of July 7, 2020

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# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Finance Committee

*Mayor Pauline Russo Cutter*  
*Councilmember Ed Hernandez*  
*Councilmember Benny Lee*

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Tuesday, July 7, 2020

4:00 PM

Access the meeting remotely by using this URL  
<https://us02web.zoom.us/j/81913603321>

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San Leandro Finance Committee conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

#### 1. CALL TO ORDER

*The meeting was called to order at 4:02 p.m.*

##### 1.A. Attendance

*COMMITTEE MEMBERS PRESENT:*

*Mayor Cutter*  
*Councilmember Hernandez*  
*Councilmember Lee*

*STAFF MEMBERS PRESENT:*

*Councilmember Lopez*  
*Jeff Kay, City Manager*  
*Liz Warmerdam, Assistant City Manager*  
*Susan Hsieh, Finance Director*  
*Keith Cooke, Engineering & Transportation Director*  
*Michael Hamer, Assistant Information Services Manager*  
*Nick Thom, City Engineer*  
*Mary Ann Perini, Budget & Compliance Manager*  
*Leticia Miguel, City Clerk*  
*Susan Nunes, Interim Senior Accountant, Finance*  
*Rachel Reside, Administrative Assistant III, Finance*

##### 1.B. Announcements

*City Manager Kay welcomed Susan Hsieh as the new Finance Director.*

#### 2. DISCUSSION ITEMS

##### 2.A. 20-291 Capital Improvement Program (CIP) Budget Review

*City Engineer Thom provided an overview of the Capital Improvement Program (CIP) budget. Mr. Thom shared a list of CIP projects and potential solutions to address the General Fund projected shortfall of approximately \$10.5 million.*

*The six potential solutions discussed are as follows:*

- 1. Defer Marina Boat Harbor Decommissioning*
- 2. Defer Trash Capture*
- 3. Defer Competition Pool*
- 4. Defer Improvements to Casa Peralta*
- 5. Reduce Road Funding*
- 6. Alvarado Park Development Fee Swap*

*The City Council will be asked to approve any proposed changes to the CIP budget.*

### **3. PUBLIC COMMENTS**

*There was approximately one (1) public speaker.*

*Comments were provided by Douglas Spalding.*

### **4. COMMITTEE MEMBER COMMENTS**

*Comments and questions were provided by Mayor Cutter, Councilmember Hernandez, and Councilmember Lee. Recommendations were made as follows:*

*Deferring the Competition Pool is not recommended, as the opportunity may not come up again in the future. It is also a potential resource for community use, mental health/human services, well-being.*

*Deferring the third and final phase of "Trash Capture" is not recommended if the compliance date is not delayed.*

*Deferring Casa Peralta seems preferable. More information is requested (move forward with "bare minimum" improvements, look at cost/benefit of improvements, look at opportunities for fundraising or grants).*

*Reducing road funding is not preferable, as road repair is a currently a high priority.*

*Consider "road or street diets", repurpose roads as part of development for community use: pedestrians and bicycles only - no cars.*

*Deferring Alvarado Park Development seems reasonable for now, as facilities are still being utilized by Alameda County and the City of Hayward.*

*For "Defer Marina Decommissioning":*

- The appropriate verbiage should be used (e.g., demolition of obsolete infrastructure versus decommissioning)*
- How will this affect existing revenue?*
- Should the City consider the Marina as a viable revenue generator for the future?*

### **5. ADJOURN**

*The meeting was adjourned at 5:26 p.m.*